

M VP Samaj's K P G Arts, Commerce and Science College, Igatpuri, District: Nashik

IQAC Meeting (First) 2012-13

Minutes

Meeting of IQAC members was held on Tuesday July,17,21012

Following issues were Discussed and the plan of action was finalised:-

- Discussion about Reaccreditation report and grade there in
- Academic calendar was prepared.
- Activities to be carried out were fixed month wise and listed in the calendar.
- Examination results were crucially analysed and according the instructions were given to the teaching Staff Members.
- Eligibility conditions for admission to each class was carefully made familiar to the members
- Admission committee was formed and the members were given written instructions
- Time Table for complete academic Year 2012-13 was revised with necessary change & corrections.
- Principal headed the meeting and guided the IQAC committee members to focus on quality of the teaching Co-ordinator Prof. Y.C. Mahajan Vice Principal of the IQAC committee opened these issues and Prof. S.V. Mahajan expressed vote of thanks.

The members present were

1. Dr. D. L. Phartale Chairperson, IQAC
2. Prof. Y.C. Mahajan Co-ordinator, IQAC
3. Prof. D. N. Giri Member
4. Prof. D. N. Patil Member
5. Prof. N. D. Sontakke Member
6. Prof. S. V. Mahajan Member
7. Prof. Smt. M. G. Patil Member
8. Prof. N.U. Patil Member
9. Prof. S. B. Diwate Member
10. Prof. Lad R T Member
11. Prof Shaikh R A k Member
12. Shri katale Bahusaheb Management Representative
13. Shri Vijay Kadlag Management Representative
14. Miss. Rukminee Tokade Student Representative
15. Shri Vishnu Adole Alumni

M VP Samaj's K P G Arts, Commerce and Science College, Igatpuri,
District: Nashik

16. Shri Ajay Boraste Non Teaching staff Representative

M VP Samaj's K P G Arts, Commerce and Science College, Igatpuri, District: Nashik

Action Taken Report 2012-13 (After first IQAC meet)

Under the guidance of principal and IQAC, activities and contribution carried out by Administration and staffs are listed below:

Plan of Action	Achievements
Implementation of recommendations made by NAAC Peer team in reaccreditation	Recommendations to be implemented in phased manner
Computer Training Program for teachers and non teaching staff	Teachers and non teaching staff are made aware with use of computer in their day today work.
Admission process to be made computerized	All staff (teaching and non teaching) is advised to get themselves acquainted with computerization of admission process in phased manner
Teaching plans for 1 st terms	Teaching plans helped effective planning of teaching.
Sport events	Sport event helped interested student for further progress in the sport.
Conducting Seminars & workshop	Proposals to arrange Seminars and workshops.
Celebration of birth & death anniversaries of National leaders	Inculcation of value among the students.
Program under Art, Science & Commerce association	Enhanced students interest in the subject.
Activities under student welfare schemes	Value inculcation, economic help to students.

M VP Samaj's K P G Arts, Commerce and Science College, Igatpuri, District: Nashik

IAQC Meeting (Second) Academic Year 2012-13

Minutes

Second meeting of IQAC members was held on Wednesday October 31,2012 under the guidance of Principal Dr. Phartale

Issues related to various activities to be carried out during first half of the academic year were discussed.

Activities –

- Environment cleanliness Programme
- Vishakha Mahila samiti rally
- KanyaratnaVachava Abhiyan
- Tree plantation, water Literacy No Plastid Zone
- Proposal for installation of solar wind hybrid project
- Inaugurations of Associations vi Science Asso, Comm Asso etc
- Framing various committees

Committee focused on solar- wind by power project and emphasized the need of alternative arrangement of power so that on-line processes do not get interrupted.

Also –

1. Environmental cleanliness was seriously discussed along with the issue of beautification of the college campus.
2. Arrangements to be made in light of the social unrest caused by torture of cases of women, vishakha committee organized rally. At the conclusion Prof. Diwate S. B. extended expressed the vote of thanks.

The Members present were.

1. Dr. D. L. Phartale Chairperson, IQAC
2. Prof. Y.C. Mahajan Co-ordinator, IQAC
3. Prof. D. N. Giri Member
4. Prof. D. N. Patil Member
5. Prof. N. D. Sontakke Member
6. Prof. S. V. Mahajan Member
7. Prof. Smt. M. G. Patil Member
8. Prof. N.U. Patil Member
9. Prof. S. B. Diwate Member

M VP Samaj's K P G Arts, Commerce and Science College, Igatpuri,
District: Nashik

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|----------------------------------|---------------------------|
| 10. Prof. Smt M G Patil | Member |
| 11. Shri. A N Boraste | Non Teaching Staff Member |
| 12. Shri. Bhaskar Balaji Watpade | Industrialist |
| 13. Shri Khatale Bahusaheb | Management Representative |
| 14. Shri Kadlag Vijay | Management Representative |
| 15. Miss. Rukminee Tokade | Student Representative |
| 16. Shri Vishnu Adole | Alumni |

**M VP Samaj's K P G Arts, Commerce and Science College, Igatpuri,
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Action Taken Report
2012-13

Under the guidance of principal of college activities and contribution made by IQAC are listed below:

- Arranged environment cleanliness program.
- Aids awareness, VishakhaMahila security rally, pulse polio encouragement program, arranged rally for ' KanyaratnaVachava Abhiyan" by college student under NSS program for making awareness in the society.
- Arranged water literacy, no plastic zone, Tree plantation programs in the college campus.
- Inauguration of Arts, Science & Commerce association and arranged Lectures of eminent person for guiding the students.
- Proposal to build upper floor for College building
- Proposal to install solar-wind power plant for college premise

M VP Samaj's K P G Arts, Commerce and Science College, Igatpuri, District: Nashik

IQAC Meeting (Third) Academic Year 2012-13

Minutes

Third meeting of the IQAC members was conducted on Monday January 7, 2103. Principal Dr. D.L. Phartale presided the meeting. While guiding the committee members be passed necessary instructions to the committee members.

The issues discussed in the meeting were

- Construction of upper floor
- Study tours to be arranged
- Personality development programme
- Career guidance
- Arrangement of lectures of well-known expertise from various fields
- Blood donation camp to be arranged.

IQAC committee brought to notice to the principal that the class-rooms available & the laboratories available are not sufficient (In number and the space) available to accommodate the student. Specifically the job of conducting examination becomes difficult. Also the study tour & visits were finalized.

At the end of the meeting prof. Y. C. Mahajan expressed vote of thanks.

Following members were Present.

1. Dr. D. L. Phartale Chairperson, IQAC
2. Prof. Y.C. Mahajan Co-ordinator, IQAC
3. Prof. D. N. Giri Member
4. Prof. D. N. Patil Member
5. Prof. N. D. Sontakke Member
6. Prof. S. V. Mahajan Member
7. Prof. Smt. M. G. Patil Member
8. Prof. N.U. Patil Member
9. Prof. S. B. Diwate Member
10. Prof. R T Lad Member
11. Shri. Bhaskar Balaji Watpade Industrialist
12. Shri Khatale Bahusaheb Management Representative
13. Shri Vijay Kadlag Management Representative
14. Miss. Rukminee Tokade Student Representative

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15. Shri Vishnu Adole Alumni

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Action Taken Report 2012-13

Under the guidance of principal of college activities and contribution made by IQAC are listed below:

- Arranged environment cleanliness program.
- Aids awareness, Vishakha Mahila security rally, pulse polio encouragement program, arranged rally for ' Kanyaratna Vachava Abhiyan" by college student under NSS program for making awareness in the society.
- Arranged water literacy, no plastic zone, Tree plantation programs in the college campus.
- Inauguration of Arts, Science & Commerce association and arranged Lectures of eminent person for guiding the students.
- Arranged lectures on personality development for students.
- Arranged Blood donation camp.
- Arranged study tours for Botany & geography students.
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Plan of Action	Achievements
Proposal to build upper floor for College building	Proposal was sent to management for sanctions.
Proposal to install solar-wind power plant for college premise	Proposal was made to University for sanctions
Arrangement of lectures of eminent persons in the different subjects	Students benefited of this kind of activities. They were given extra knowledge in the particular subject.
Sport events	Sport event helped interested student for further progress in the sport.
Internal Examination	Evaluation of students
N.S.S. winter camp	Inculcation of value, work experiences, social duties.
Activities under student welfare schemes	Value inculcation, economic help to students.
Annual social gathering & prize distribution	Students are inspired and motivated
Arrangement of study tours in different subjects for students	Field experience and Practical knowledge are given to students.
Arrangements of Industrial visits for students	Field and work experience and Practical knowledge are given to students.

M VP Samaj's K P G Arts, Commerce and Science College, Igatpuri, District: Nashik

IAQC Meeting (Fourth) Academic Year 2012-13

Minutes

Fourth meeting of the IQAC committee members was called upon on Tuesday April 30, 2013. This meeting was held especially for conduct of examinations that are held at the end of an academic Year. It is usually found that the students take chance of following means (copying Xeroxed chits, turn -out push of text-book even the text book or its miniature copy etc, while appearing for the examination. IQAC Committee members discussed this issue and prepared stratagem for the examinations to be conducted. The aim was to make the college copy free center in real sense. It was interesting to see the effect of this mission on forthcoming results.

Also the other issues discussed were related to the suggestions made by peer committee principal Dr. D.L. Phartale guided the committee members to take efforts in-order to strengthen IQAC. Planning for maximum use of the computer laboratory was also made. Principal passed instruction to the committee members for observing punctuality and to motivate colleagues to use maximum teaching while dealing with complex phenomena if any, and to make use of the library facilities along with ICT. The teaching faculties were encouraged to participate in national conferences thereby represent College at such level.

Prof. N. U. Patil offered the vote of thanks

Following members were Present.

1. Dr. D. L. Phartale Chairperson, IQAC
2. Prof. Y.C. Mahajan Co-ordinator, IQAC
3. Prof. D. N. Giri Member
4. Prof. D. N. Patil Member
5. Prof. N. D. Sontakke Member
6. Prof. S. V. Mahajan Member
7. Prof. Smt. M. G. Patil Member
8. Prof. N.U. Patil Member
9. Prof. S. B. Diwate Member
10. Prof. S S Pardeshi Member
11. Shri. Bhaskar Balaji Watpade Industrialist
12. Shri Khatale Bahusaheb Management Representative
13. Shri Vijay Kadlag Management Representative
14. Miss. Rukminee Tokade Student Representative

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Action Taken Report 2012-13

Under the guidance of principal of college activities and contributions made by IQAC are listed below:

- Arranged environment cleanliness program.
- Aids awareness, Vishakha Mahila security rally, pulse polio encouragement program, arranged rally for ' KanyaratnaVachava Abhiyan" by college student under NSS program for making awareness in the society.
- Arranged water literacy, no plastic zone, Tree plantation programs in the college campus.
- Inauguration of Arts, Science & Commerce association and arranged Lectures of eminent person for guiding the students.
- Arranged lectures on personality development for students.
- Arranged Blood donation camp.
- Arranged study tours foe Botany & geography students.
- Proposal to build upper floor for College building
- Proposal to install solar-wind power plant for college premise

IQAC provided the development and application of quality bench marks/parameters for various academic and administrative activities of the institution, Contributes by adopting Co-curricular and extracurricular activities. It monitors teaching learning valuation process by feedback mechanism. It helps to promotes research, increase Infrastructure of the institution.

Uses of ICT devices, Power point presentations, teaching aids, field visits, study tours, Industrial tours, Expertise Lectures etc. processes were practiced to brought innovations in the teaching & Learning.