

IQAC Meeting Minutes 2017-18

Meeting first

Meeting of IQAC members is arranged on Thursday **June 29, 2017** under the leadership of chairman IQAC cell and Principal Dr. S.S. Kale at IQAC meeting chamber in Principal's Cabin. Following members were present, Agenda for the said meeting was

Following issues were discussed

1. Action taken report of previous meeting approval of minutes of previous meeting.
2. To discuss proposals to be made in current academic year (Action plan of academic year)
3. To discuss programs to be conducted throughout current academic year.
4. Preparedness for NAAC in new format.

Meeting was chaired by Principal Dr. S. S. Kale, initially members approved minutes of previous meeting and discussed about actions taken after previous meeting.

i) It was decided to propose online grid type solar power plant under green initiatives to University and Solar power plant up to 15KV can be proposed

ii) About seminar and workshop to be conducted. English Department was suggested for state level, Marathi for National level and Geography for state level.

iii) Various outreach Programmes were discussed and list was finalized for current academic year.

iv) IQAC members discussed challenges in new format for NAAC

IQAC coordinator Dr. N.U. Patil made concluding remarks and placed vote of thanks

Following members were present.

1. Dr S S Kale Chairperson, IQAC
2. Dr N U Patil Co-ordinator, IQAC
3. Prof. D. N. Giri Member
4. Dr (Smt) S A Igale Member
5. Dr D D Walke Member
6. Dr (Smt) A D Kadam Member
7. Prof B C Patil Member
8. Dr (Smt) V S Bagul Member
9. Dr D D Lokhande Member
10. Prof. S S Pardeshi Member
11. Shri. Kisan Ganpat Waje Educationalist
12. Shri Khatale Bahusaheb Management Representative
13. Miss Bhatate Swapna B Student Representative
14. Shri Vishal Alane Non-Teaching Staff Representative
15. Shri Sagar Handore Alumni Association Secretary

Action Taken Report
2017-18

Following actions were initiated after IQAC meet 1

- Minutes read and confirmed.
- Proposal for one national level and two state level seminar to SPPU.
- Proposal/Applications for minor research projects initiated and teachers were instructed to find potential problems related to their field of research for minor research projects to SPPU
- Criterion wise responsibility is distributed among senior teachers for preparation of IIQA and SSR in new format.
- Activities to be conducted throughout academic year were finalized.

Principal

IQAC Meeting Minutes 2017-18

Meeting Second

IQAC Meeting

Notice

All the members of IQAC are hereby informed that meeting of IQAC is arranged on Thursday July 13, 2017 at Principal's cabin at 11.00 am

You are requested to remain present and discuss the issues related to College, Student, and society at large

Agenda

- i) Approval of minutes of previous meeting, action taken report.
- ii) To start short term courses that are proposed at CDC meeting from current academic year, with discussion on curriculum.
- iii) Analysis of feedback, results and submission of AQAR 2016-17
- iv) Utilization UGC general grant and its review.

Principal

Minutes

IQAC meeting was chaired by IQAC chairman Dr. S. S. Kale. Members approved the minutes of previous meeting and discuss about the actions taken after previous meeting.

IQAC Co-coordinator put forward Resolution to start short term courses sanctioned at college development committee from current academic year 2017-18 and the curriculum for same courses.

IQAC coordinator placed AQAR 2016-17 for discussion along with the annexure of feedback and results declared in the month of June /July 2017 for approval. Member approve the AQAR 2016-17 and suggested IQAC coordinator to forward it to NAAC Bandore

Principal Dr. S. S. Kale informed members about the procedures and method to utilize grant received from UGC. Members were satisfied and suggested principal to Utilize Grant for the basic needs and according to proposals made there under, for science departments, guidance schemes or remedial courses.

IQAC coordinator Dr. N.U. Patil made concluding remarks and placed vote of thanks.

Following member were present.

1. Dr S S Kale Chairperson, IQAC
2. Dr N U Patil Co-ordinator, IQAC
3. Prof. D. N. Giri Member
4. Dr Smt S A Igale Member
5. Prof Dr D D Walke Member
6. Dr (Smt) A D Kadam Member

7. Prof B C Patil Member
8. Dr (Smt) V S Bagul Member
9. Dr D D Lokhande Member
10. Prof. S S Pardeshi Member
11. Shri. Kisan Ganpat Waje Educationalist
12. Shri Khatale Bahusaheb Management Representative
13. Miss Bhatate Swapna B Student Representative
14. Shri Vishal Alane Non-Teaching Staff Representative
15. Shri Sagar Handore Alumni Association Secretary

Action Taken Report
2017-18

Meet 2

- Minutes read and confirmed.
- Curriculum for short term courses to be conducted in current academic year finalized.
- Analysis of feedback submitted to principal and management for further action
- AQAR -2016-17 Submitted.
- UGC general Development Grant- Purchases and Utilization initialized as per rules of UGC,
Management – Accomplished

Principal

IQAC Meeting

Notice

All the members of IQAC are hereby unformed that meeting of IQAC is arranged on October 1, 2017 at Principal office at 11.30 am

All Members are requested to remain present and discuss following issues

- i) Approval of minutes of previous meeting action taken report
- ii) Follow up of short term courses, difficulties encountered and suggestions for removal
- iii) Various committees for extension activities, sports, culture, NSS, Student development and other related issues.

Principal

Minutes

IQAC meeting with faculty members was chaired by Principal Dr. S. S. Kale. Initially IQAC coordinator read minutes of previous meeting and put forward for approval, members approve minutes. IQAC coordinator Dr. N. U. Patil congratulate Principal Dr. S. S. Kale for utilization UGC grant for Science Laboratory Instruments proposed in application to UGC.

Faculty members and short term course coordinators put forward their views about short term courses, and difficulties in the conduction of it. Principal Suggested possible ways for same.

Student Development officer prof. Ambekar, NSS Chairman Prof. B. C. Patil, NCC in charge Prof. S. S. Pardeshi and Art Circle committee chairman Smt Dr. S. A. Ingale submitted respective programs to be conducted in current academic year

IQAC coordinator Dr. N. U. Patil placed vote of thanks.

Following member were present.t.

1. Dr S S Kale Chairperson, IQAC
2. Dr N U Patil Co-ordinator, IQAC
3. Prof. D. N. Giri Member
4. Dr Smt S A Igale Member
5. Prof Dr D D Walke Member
6. Dr (Smt) A D Kadam Member
7. Prof B C Patil Member
8. Dr (Smt) V S Bagul Member
9. Dr D D Lokhande Member
10. Prof. S S Pardeshi Member
11. Shri. Kisan Ganpat Waje Educationalist
12. Shri Khatale Bahusaheb Management Representative

13. Miss Bhatate Swapna B Student Representative
14. Shri Vishal Alane Non-Teaching Staff Representative

Action Taken Report
2017-18

Meet 3

- Minutes read and confirmed.
- Resolution for conduct of short term courses
- Review of reports of student welfare, national social services (NSS) scheme and national cadet course (NCC) suggestion made to conduct more activity in coming academic year.
- Difficulties encountered in short term courses are resolved

Principal

IQAC meeting

Notice

All the members of IQAC hereby informed that meeting of IQAC is arranged on Friday February 23, 2018 at Principal cabin at 11.00 am to discuss

1. Approval and Action taken report of previous meeting.
2. Providing training to faculty members for use of smart board (ICT) by IQAC
3. Follow up for reaccreditations proposal (third cycle)

Principal

Minutes

IQAC meeting with faculty members was chaired by chairman, IQAC, Dr. S. S. Kale at start coordinator Dr. N. U. Patil read minutes and action taken report of previous meeting, members approve it.

Principal Dr. S. S. Kale put the resolution for providing training through IQAC to faculty member for the use of smart board. IQAC members approve the resolution and prepared three day training session for faculty member with support of Prof. J. S. Jadhav, Prof A.D. Bhagat and Prof. Kshirsagar T S

Later faculty member and principal discussed preparedness for submission of IQA in current window for third cycle

At last IQAC coordinator Dr. N. U. Patil placed votes of thanks.

Following member were present.

- | | |
|-----------------------------|-----------------------------------|
| 1. Dr S S Kale | Chairperson, IQAC |
| 2. Dr N U Patil | Co-ordinator, IQAC |
| 3. Prof. D. N. Giri | Member |
| 4. Dr Smt S A Igale | Member |
| 5. Prof Dr D D Walke | Member |
| 6. Dr (Smt) A D Kadam | Member |
| 7. Prof B C Patil | Member |
| 8. Dr (Smt) V S Bagul | Member |
| 9. Dr D D Lokhande | Member |
| 10. Prof. S S Pardeshi | Member |
| 11. Shri. Kisan Ganpat Waje | Educationalist |
| 12. Shri Khatale Bahusaheb | Management Representative |
| 13. Miss Bhatate Swapna B | Student Representative |
| 14. Shri Vishal Alane | Non-Teaching Staff Representative |

Action Taken Report
2017-18

Meet 4

- Minutes read and confirmed
- Resolution for training program to faculty members for use smart board to assist ICT based teaching activity – Conducted by IQAC, K.P.G. College Igatpuri
- Resolution for application for IQA for third cycle of Re- Accreditation finalise and action has been initiated

Principal

IQAC meeting

Notice

All the member of IQAC are hereby informed that meeting of IQAC is arranged on Tuesday March 6, 2018 at meeting hall, principal's office at 10.30 agenda for the meeting is

1. Approve of minutes of previous meeting, action taken report.
2. Academic and administrative audit schedule procedure and internal committee
3. Energy and Green audit Gender audit
4. Any other issue arise in meeting.

Principal

Minutes

IQAC meeting with all the state holders was chaired by Principal Dr. Kale S.S. IQAC coordinator Dr. N. U. Patil read minutes and action taken report of previous meeting and place it for approval. It was approved. Members discussed procedure to be adapted for various audits AAA, Green and Energy audit and gender audit. An internal committee comprising of IQAC members Dr. D. D. Walke, Dr. Smt. A. D. Kadam and Dr. D.D. Lokhande was formed for academic and administrative audit. For green audit and Energy audit faculty members from science namely shri. A.D. Bhagat , Shri. J.S.Jadhav is formed to help Dr. N. U. Patil in this regard. Gender Audit is to be carried out by Dr. Smt.Ingale.

All audits are to be carried out before end of current academic year 2017-18. IQAC coordinator Dr. N.U. Patil place vote of thanks to conclude the meeting.

Following member were present.

- | | |
|-----------------------|--------------------|
| 1. Dr S S Kale | Chairperson, IQAC |
| 2. Dr N U Patil | Co-ordinator, IQAC |
| 3. Prof. D. N. Giri | Member |
| 4. Dr Smt S A Igale | Member |
| 5. Prof Dr D D Walke | Member |
| 6. Dr (Smt) A D Kadam | Member |
| 7. Prof B C Patil | Member |

8. Dr (Smt) V S Bagul Member
9. Dr D D Lokhande Member
10. Prof. S S Pardeshi Member
11. Shri. Kisan Ganpat Waje Educationalist
12. Shri Khatale Bahusaheb Management Representative
13. Miss Bhatate Swapna B Student Representative
14. Shri Vishal Alane Non-Teaching Staff Representative
15. Shri Sagar Handore Alumni Association Secretary

Action Taken Report
2017-18

Meet 5

- Internal committee for AAA headed by Dr. D. D. Walke to carry out Department wise input for the said audit
- Internal committee for green and energy audit headed by Prof. R. K. Patil and Prof. B. P. More to prepare input file for the said audit.
- Internal committee for gender audit aided by Prof .Dr. Smt .S. A. Ingale to prepare input file for gender audit.

Accordingly, College aim at implementing the action plan to carry outs these audit before next meeting.

Principal

IQAC meeting

Notice

All the members of IQAC, KPG College Igatpuri are here by inform that, meeting of IQAC is arrange on Tuesday, April-10, 2018 at 11.00 am at Principal's office

Agenda for meeting shall be

- Approval of minutes and action taken of previous meeting
- Review of functioning of IQAC, Discussion about development achieved by the college after Re-Accreditation by NAAC 2012.
- Future Pan ,budgetary allocation for expenses for peer team visit in academic year 2018-19
- Selection of expert for academic and administrative Audit (AAA), green and energy audit, Gender audit.
- Any other issues raised by member or members with prior permission from chairman

Principal

Following member were present.

1. Dr S S Kale Chairperson, IQAC
2. Dr N U Patil Co-ordinator, IQAC
3. Prof. D. N. Giri Member
4. Dr Smt S A Igale Member
5. Prof Dr D D Walke Member
6. Dr (Smt) A D Kadam Member
7. Prof B C Patil Member
8. Dr (Smt) V S Bagul Member
9. Dr D D Lokhande Member
10. Prof. S S Pardeshi Member
11. Shri. Kisan Ganpat Waje Educationalist
12. Shri Khatale Bahusaheb Management Representative
13. Miss Bhatate Swapna B Student Representative
14. Shri Vishal Alane Non-Teaching Staff Representative
15. Shri Sagar Handore Alumni Association Secretary
16. Shri Watpade Industrialist as a representative

Minutes

Meeting of IQAC held at Principal's Office at 11.00 Am on April 10, 2018. Co-ordinator Dr N U Patil was requested to initiate the proceedings. All members congratulate IQAC Student Member Miss Swapna Bhatate for her achievement at Senate meeting held at Savitribai Phule Pune University as Student council secretary.

Item-1 Confirmation of minutes of meeting held of the IQAC. Coordinator Dr. N.U. Patil read minutes of previous meeting and action taken report. No comments have been received. Hence the minutes were confirmed. Action take report submitted.

Item-2 Report of functioning of IQAC and development achieved by the College in last Five years.

Coordinator presented functioning of various activities of IQAC and Principal Dr. S.S. Kale presented development achieved by the College in last Five years. Members noted the reports.

Item-3 Features plans and section for NAAC peer team visit in academic year 2018-19.

Principal DR. S.S. Kale and Coordinator placed the proposals for feature plans. It was discussed at full length and it was decided to apply for specialization at B.Sc. in the subject like Mathematics, Physics, Botany and Zoology. Post graduate in M.A. English, Political Science and M.Com in E- Commerce Certificate course in industrial science and to explore other possible skilled based courses at UGC. Proposal to build hostels for Girls and Boys through the support of Management and UGC.

Item-4 Selection of experts for academic and administrative audit (AAA), Greed and Energy audit and Gender audit. Member and Principal suggested various experts in this regards. Team for above audit is finalized.

Item-5 any other issue with the prior permission of the chair. After listening to various vibrant activities of IQAC, Members wanted to place on records its appreciation about IQAC's functioning and its foresight views about change to be made in teaching and learning.

Meeting ended with vote of thanks to the chair.

Action Taken Report
2017-18

Meet 6

- Minutes read and confirmed.
- Academic and Administrative Audit, Green and Energy Audit, Gender Audit carried out
- Suggestions and recommendations submitted to Management.
- Five year action plan submitted to Principal

. Principal